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# CORPORATE DONOR-ADVISED FUND AGREEMENT

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Please complete this form to establish a Corporate Donor-Advised Fund (DAF) with your irrevocable gift to YouthBridge Community Foundation (YouthBridge).

Return in one of the following ways:

Mail to **12977 N. Forty Drive, Suite 368, St. Louis, MO 63141**; or

Email to **operations@youthbridge.org**.

For questions, please call **314-396-7627** or email **cblake@youthbridge.org**.



Bridging Resources and Community Needs  
[www.youthbridge.org](http://www.youthbridge.org)

# YOUTHBRIDGE COMMUNITY FOUNDATION CORPORATE DONOR-ADVISED FUND AGREEMENT

## 1. COMPANY INFORMATION

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Company Name

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Address

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City

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State

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Zip Code

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Phone

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Website

## 2. CONTACT INFORMATION

This person should be contacted first  
for anything concerning the DAF.

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Name

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Title

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Work Phone

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Cell Phone

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Email Address

## 3. NAMING YOUR CORPORATE DONOR-ADVISED FUND

Name the DAF as you like, ex. *XYZ Company  
Foundation, XYZ Company Charitable Fund*

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Name of Fund

#### 4. GIFT ADVISOR

Gift Advisors make recommendations for all DAF-related matters, including grants and investments. Gift Advisors have online access to view DAF statements and recommend grants.

First Name	Middle Initial	Last Name	Suffix
Title		Preferred Name or Nickname	
Phone	Work	Cell	Email Address

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First Name	Middle Initial	Last Name	Suffix
Title		Preferred Name or Nickname	
Phone	Work	Cell	Email Address

#### 5. CONTRIBUTION INFORMATION

\$	
Estimated Initial Contribution	Date of Contribution

If you know how you plan to contribute, please provide details. Standard contributions can be made by check or wire transfer. To transfer publicly traded securities, real property, personal property, closely held stock, other assets, complete a wire transfer of funds, or for YouthBridge's Gift Acceptance Policy, please contact us at **314-985-6778** or **info@youthbridge.org**. All contributions are subject to the Gift Acceptance Policy of YouthBridge.

Check      Wire Transfer      Securities or Mutual Funds      Other

Please Mail Checks to: **YouthBridge Community Foundation, 12977 North Forty Drive, Suite 368, St. Louis, MO 63141**

## 6. INVESTMENT RECOMMENDATION

Please select one of the following options for your DAF's investments.

YouthBridge's investment program offers the flexibility to customize your DAF's investments to meet your charitable goals, whether they are immediate or long term. Please select Option One or Option Two for your DAF's investments.

### OPTION ONE

The assets in the DAF will be invested in YouthBridge's Investment Pools.

Select a mix from the options listed below or create your own mix. Allocations are rebalanced to targets once a month. In the interim, cash coming into the DAF will be held in the Money Market Pool.

		<b>MORE RISK</b> Long-Term Goals Lower Spending Rate			<b>LESS RISK</b> Short-Term Goals Higher Spending Rate		
Mix Options →		AGGRESSIVE	MODERATELY AGGRESSIVE	MODERATE	CONSERVATIVE	RISK ADVERSE	CUSTOM MIX*
Investment Pools	Money Market	3%	5%	10%	20%	100%	
	Short-Term Fixed Income	10%	25%	35%	42%	0%	
	Intermediate-Term Fixed Income	10%	10%	15%	18%	0%	
	Domestic Equity	55%	43%	29%	14%	0%	
	International Equity	22%	17%	11%	6%	0%	

\* Combined total must equal 100%

### OPTION TWO

The assets in the DAF will be invested separately in a financial advisor managed account on your advisor's platform.

Your financial advisor will have online access to view your DAF information, including balance, contribution and grant history, and will make investment selections for your DAF on your behalf.

Your financial advisor will be contacted to set up the investment account.

Financial Advisor Name	Firm Name		
Street Address	City	State	Zip Code
Phone Number	Email Address		

Subsequent changes to the Investment Recommendation may be made by the Gift Advisor(s) listed in Section 4 of this form.

## 7. ADDITIONAL INFORMATION

Please provide information to help us understand the charitable intent for your DAF. You may also list additional Gift Advisors.

## 8. COMPANY RECOGNITION

Disclosure of DAF Name on Grants

**All grants from the DAF will be anonymous. (Recipients of grants will not know the grant came from your DAF.)  
The DAF name will be disclosed on all grants unless YouthBridge is notified to process a grant as anonymous.**

Publication of DAF Name

**YouthBridge may disclose the DAF's name in its publications and online.  
YouthBridge may NOT disclose the DAF's name in its publications or online.**

## 9. YOUTHBRIDGE SUPPORT

YouthBridge provides grants and educational programs designed to help non-profit organizations pursue sustainability, grow philanthropy and support children and youth. We invite you to partner with us with an annual grant from your DAF to YouthBridge by checking one of the following boxes:

**I/We agree to make an annual grant of 2% of the DAF value to support the work of YouthBridge (pro-rated monthly).**

**I/We agree to make an annual grant of 1% of the DAF value to support the work of YouthBridge (pro-rated monthly).**

**At this time, I/We do not choose to support the work of YouthBridge with a grant from the DAF.**

## 10. COMMUNITY SUPPORT

**I/We would like to hear more about local community needs around children and youth.**

## 11. REFERRAL INFORMATION

If someone guided you in the decision to establish this DAF, please fill out the following section.

Name			Organization Name
Street Address			Email Address
City	State	Zip Code	Phone

If you did not receive a personal referral, please share how you heard about us and why you chose YouthBridge:

## 12. TERMS AND REQUIRED SIGNATURES

The Company named in this document establishes this Corporate DAF with YouthBridge Community Foundation (YouthBridge.)

The current Gift Advisor(s) may make recommendations for grants (from income and principal), investments, and other administrative matters unless otherwise noted herein. If two or more are named, any may act alone unless otherwise noted in Section 7. Upon the death, resignation or incapacity to serve of the Gift Advisor (or the surviving Gift Advisor if two or more individuals have been named), the Company will name a new Gift Advisor.

If no representatives from the Company are available to advise and consult with YouthBridge, YouthBridge shall use the principal and income from the DAF for charitable purposes.

### Variance Power

YouthBridge honors a Company's charitable intent through a DAF. In rare circumstances, YouthBridge may determine that the donor's charitable purposes have become unnecessary, obsolete, incapable of fulfillment, impractical or inconsistent with the community's charitable needs. In that case and in accordance with applicable regulations, YouthBridge may exercise its variance power to change the charitable purpose of the DAF. In doing so, YouthBridge will strive to make distributions that are consistent with the Company's charitable interests.

The undersigned hereby agrees to the terms of the Administrative Fee Schedule and attached Corporate Donor-Advised Fund Policies. The undersigned further understands that YouthBridge policies, guidelines and fees may be modified at any time at the sole discretion of YouthBridge Community Foundation.

_____ Donor Signature			_____ Date		
_____ First Name		_____ Middle Initial	_____ Last Name		_____ Suffix
_____ Title			_____ Preferred Name or Nickname		
_____ Phone	_____ Work	_____ Cell	_____ Email Address		
_____ Donor Signature			_____ Date		
_____ First Name		_____ Middle Initial	_____ Last Name		_____ Suffix
_____ Title			_____ Preferred Name or Nickname		
_____ Phone	_____ Work	_____ Cell	_____ Email Address		
_____ Accepted by Barbara Carswell, CEO YouthBridge Community Foundation			_____ Date		

### 13. ADMINISTRATIVE FEES

This administrative fee schedule applies to DAFs at YouthBridge. Administrative fees are used exclusively to support our grants and programs in the community.

The administrative fee structure illustrates the annual cost for a DAF. These fees are assessed to the DAF monthly. For newly established DAFs, the annual fee is prorated over the remainder of the year. Fees on pass through contributions will be calculated at the same rate but will be charged at the time the donor makes a contribution to the DAF.

Annual up to \$10 million	Administrative Fee	
first \$2 million	0.50% or \$250 <i>(whichever is greater)</i>	<p><b>DAF Assets</b></p> <p><b>DAF assets of \$30,000</b>  <b>Total annual admin fee = \$250 (\$21/month)</b></p>
next \$3 million	0.35%	<p><b>DAF assets of \$1 million</b>            \$1,000,000 x .50% = \$5,000  <b>Total annual admin fee = \$5,000 (\$417/month)</b></p>
next \$5 million	0.25%	<p><b>DAF assets of \$15 million</b>            .50% fee on the first \$2 million = \$10,000            .35% fee on the next \$3 million = \$10,500            .25% fee on the next \$5 million = \$12,500            .15% fee on the next \$5 million = \$ 7,500  <b>Total annual admin fee = \$40,500 = \$3,375/month</b></p>
on the balance over \$10 million	0.15%	

DAFs will be charged for direct expenses incurred by YouthBridge on behalf of a specific DAF, such as commissions for the sale of contributed stock or legal fees. In addition, YouthBridge provides a variety of services which can be customized to fit your needs. For more information on customized philanthropic services and for YouthBridge's fee schedule, please contact 314-396-7627 or email [cblake@youthbridge.org](mailto:cblake@youthbridge.org).



## 14. CORPORATE DONOR-ADVISED FUND POLICIES

### **Contributions to Donor-Advised Funds**

Contributions to DAFs are gifts to a public charity and eligible for the maximum tax deduction allowed by law. YouthBridge accepts gifts of cash and complex gifts including publicly traded securities, private business interests (closely held stock, limited liability company interests, limited partnership interests), real estate and other complex assets. Contributions are subject to the review and approval by YouthBridge prior to acceptance and are irrevocable once accepted. YouthBridge does not provide legal, tax or financial advice, so YouthBridge encourages Companies to consult with their own professional advisors prior to making a contribution. All contributions are subject to YouthBridge's Gift Acceptance Policy which can be obtained by contacting **314-985-6778** or email **info@youthbridge.org**.

### **Contributions of Non-Cash Assets**

The general policy of YouthBridge is to sell all contributed property as soon as practical after receipt to minimize market risk. For non-publicly traded securities or other assets for which no readily liquid market exists, YouthBridge will exercise discretion as to the timing and price of sales. Any costs incurred by YouthBridge necessary for the disposition of securities and other assets and for the management of such assets prior to disposition will be an expense of the DAF. Should sufficient liquidity not be available in the DAF to cover any expenses, taxes or liabilities due to DAF's ownership of a non-cash asset, the Company of such asset(s) agrees to contribute additional liquid assets to the DAF as necessary to fully and timely cover such obligations.

For how to contribute to your DAF, visit **[www.youthbridge.org/contributing-to-your-fund](http://www.youthbridge.org/contributing-to-your-fund)**.

### **Grants from Donor-Advised Funds**

Through a DAF, Gift Advisors can enjoy supporting any 501(c)(3) public charity in the United States, including governmental, educational and religious institutions. Gift Advisors may suggest grants directly to non-U.S. based organizations for an additional fee that covers the additional due diligence required of international grants. The IRS does not allow YouthBridge to make distributions to private non-operating foundations, to individuals or to pay fundraising expenses. Rest assured that YouthBridge will exercise due diligence to make sure grants from a DAF are given to organizations that have met IRS requirements.

Distributions from the DAF may not be made to pay dues for membership in an organization, purchase admission to charitable events, discharge or satisfy a legally enforceable obligation or pledge, or to support political or legislative activities.

The Gift Advisor(s) may at any time recommend that the DAF be terminated, and any remaining DAF assets be granted to one or more public charities.

Because contributions to a DAF are eligible for a charitable tax deduction, grants subsequently made from the DAF are not tax deductible.

### **Donor-Advised Fund Activity and Donor-Advised Fund Statements**

YouthBridge is responsible for ensuring DAFs are used for charitable grantmaking and do not confer any private benefit on the Company or any other person. YouthBridge monitors the use of DAFs to ensure their activity leads to charitable distributions. Gift Advisors can suggest grants as often as they like, however, YouthBridge has a \$100 minimum amount for grants. YouthBridge periodically checks in on DAFs that are not being used to ensure YouthBridge understands Gift Advisors' plans for their DAFs. If a DAF is dormant for three years, YouthBridge will make a good faith effort to contact the Gift Advisor(s) and encourage them to make a grant from their DAF. If, after three attempts, YouthBridge is unable to establish contact with the Gift Advisor(s), YouthBridge will use the DAF balance at its own discretion. YouthBridge highly encourages a distribution of at least 5% of the DAF balance annually. DAF statements showing gift, grant, and investment activity for a DAF are available through the online donor portal.

### **Managing the Investments of a Corporate Donor-Advised Fund**

A Gift Advisor may recommend that a DAF be invested in YouthBridge's Investment Pools or with a financial advisor. Financial advisors may manage the investments of a DAF in a separate account as long as the financial advisor is not related to the Company or any of the Gift Advisors.

For more information on the Investment Pools including Investment Performance Summaries visit:

**[www.youthbridge.org/investment-performance](http://www.youthbridge.org/investment-performance).**

### **Confidentiality and Privacy Policy**

YouthBridge holds all information concerning the Company and their DAF in strict confidence. YouthBridge will only release information about a Company if the Company has given permission, or if a government agency or court has the legal authority to request the information.

### **Bequests and Beneficiary Designations**

YouthBridge can carry out donors' charitable goals beyond their lifetimes. To name a DAF at YouthBridge as a beneficiary of a will, trust, life insurance policy or retirement plan account, the following language may be helpful in completing estate planning documents or beneficiary designation forms: After describing what the donor wants to leave to the DAF (i.e., a percentage of the estate/trust/account or a specific dollar amount), please note that it will pass "to YouthBridge Community Foundation (EIN 43-6064111) for the following component fund: [name of the DAF]."

### **Fundraising**

YouthBridge cannot sponsor or reimburse expenses for fundraising activities or other events intended to benefit any DAF and will not be responsible for the collection of any amounts from any benefit, ball, banquet, athletic event, or third-party online fundraising page. YouthBridge will only be responsible for the proper disbursement of funds from the DAF received. Any Company, individual or nonprofit group desiring to hold fundraising events for a component fund of YouthBridge must review and abide by the Donor Initiated Fundraising Policy. Any advertising, promotional or other materials must also be consistent with the policy guidelines.

For the Donor Initiated Fundraising Policy and any additional information on fundraising for the DAF, please contact us at **314-985-6778** or email **[info@youthbridge.org](mailto:info@youthbridge.org)**.