
DONOR-ADVISED FUND AGREEMENT

Please complete this form to establish a Donor-Advised Fund (DAF) with your irrevocable gift to YouthBridge Community Foundation (YouthBridge).

Return in one of the following ways:

Mail to **12977 N. Forty Drive, Suite 368, St. Louis, MO 63141**; or

Email to **operations@youthbridge.org**.

For questions, please call **314-985-6778** or email **info@youthbridge.org**.



Bridging Resources and Community Needs
www.youthbridge.org

YOUTHBRIDGE COMMUNITY FOUNDATION DONOR-ADVISED FUND AGREEMENT

1. NAMING YOUR DONOR-ADVISED FUND

Name the DAF as you like, ex. *Smith Family Fund, Smith Charitable Fund, Smith Family Foundation, etc.*

Name of Fund

2. DONOR INFORMATION

Enter information for both individuals if donation is jointly owned.

First Name

Middle Initial

Last Name

Street Address

City

State

Zip Code

Phone

Home

Work

Cell

Date of Birth

Email Address

First Name

Middle Initial

Last Name

Street Address

City

State

Zip Code

Phone

Home

Work

Cell

Date of Birth

Email Address

3. CONTRIBUTION INFORMATION

\$ _____
 Estimated Initial Contribution _____ Date of Contribution _____

If you know how you plan to contribute, please provide details. Standard contributions can be made by check or wire transfer. To transfer publicly traded securities, real property, personal property, closely held stock, other assets, complete a wire transfer of funds, or for YouthBridge’s Gift Acceptance Policy, please contact us at **314-985-6778** or **info@youthbridge.org**. All contributions are subject to the Gift Acceptance Policy of YouthBridge.

Check Wire Transfer Securities or Mutual Funds Other

Please Mail Checks to: **YouthBridge Community Foundation, 12977 North Forty Drive, Suite 368, St. Louis, MO 63141**

4. INVESTMENT RECOMMENDATION

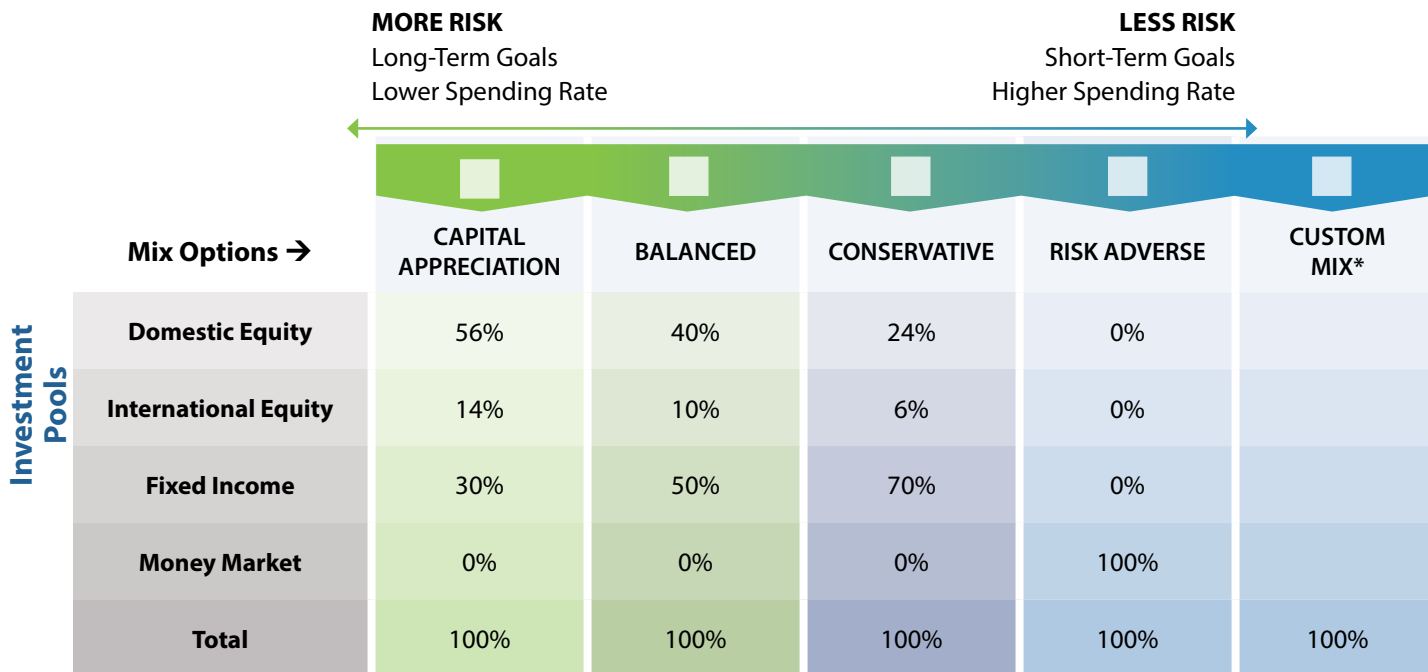
Please select one of the following options for your DAF’s investments.

YouthBridge’s investment program offers the flexibility to customize your DAF’s investments to meet your charitable goals, whether they are immediate or long term. Please select Option One or Option Two for your DAF’s investments.

OPTION ONE

The assets in the Fund will be invested in YouthBridge’s Investment Pools.

Select an investment strategy from the options listed below. Allocations are rebalanced to targets once a month. In the interim, cash coming into the Fund will be held in a Money Market Pool.



* Combined total must equal 100%.
 Minimum Fund balance of \$100,000 required for Custom Mix.

OPTION TWO

The assets in the Fund will be invested separately in a financial advisor managed account on your advisor’s platform. A minimum Fund balance of \$100,000 is required.

Your financial advisor will be contacted to set up the investment account. A Fund Advisor or family member may not be named as the Fund’s financial advisor.

_____ Financial Advisor Name		_____ Firm Name		
_____ Street Address		_____ City	_____ State	_____ Zip Code
_____ Phone Number		_____ Email Address		

Online Fund Access for Financial Advisors *Complete if selecting Option 2.*

With your permission, your financial advisor can have online access to view your Fund information, including balance, contribution and grant history.

Check here to give your financial advisor access to view your Fund online.

5. GIFT ADVISOR(S)

Donors may nominate Gift Advisors to recommend grants from the DAF. In accordance with IRS regulations, YouthBridge has the final authority on how grants are made from the DAF.

Check all options that apply:

The donor(s) listed on page 2 will serve as the Gift Advisor(s).

The Financial Advisor listed on page 4 will serve as a Gift Advisor.

The following are nominated to serve as Gift Advisor(s).

_____ First Name		_____ Middle Initial		_____ Last Name		
_____ Street Address		_____ City		_____ State	_____ Zip Code	
_____ Phone	_____ Home	_____ Work	_____ Cell	_____ Date of Birth		
_____ Email Address				_____ Relationship to Donor		

First Name	Middle Initial	Last Name		
Street Address		City	State	Zip Code
Phone	Home	Work	Date of Birth	
Email Address		Relationship to Donor		

Please select one:

Each Gift Advisor is authorized to recommend gifts independently.

A Primary Gift Advisor must approve grants recommended by any Gift Advisor.

The Primary Gift Advisor is _____ (name of one of the Gift Advisors).

6. UPON YOUR DEATH, INCAPACITY OR RESIGNATION

This section applies to balances over \$10,000.

In the event of death, incapacity or resignation of all Gift Advisors, the balance of the DAF shall be used following one of the options below.

OPTION ONE

The following will serve as Successor Gift Advisor(s):

* Each Successor Gift Advisor is authorized to have full access to the DAF balance including principal and may recommend gifts independently unless otherwise noted in this Agreement.

First Name	Middle Initial	Last Name		
Street Address		City	State	Zip Code
Phone	Home	Work	Date of Birth	
Email Address		Relationship to Donor		

First Name	Middle Initial	Last Name		
Street Address		City	State	Zip Code
Phone	Home	Work	Date of Birth	
Email Address		Relationship to Donor		

OPTION TWO

YouthBridge will use the balance to support its mission and work in the community.

OPTION THREE

YouthBridge will continue to hold and administer the DAF as a Named Fund, distributing grants consistent with the intent and history of the DAF.

OPTION FOUR

YouthBridge will create an Endowed Designated Fund for the below organization(s) distributing an annual grant based on YouthBridge’s spend policy:

OPTION FIVE

YouthBridge will distribute the balance to the following organizations in the percentages shown below (must equal 100%):

_____ % to YouthBridge to support the greatest needs in the local community serving youth and children as they evolve and change over time

_____ % to (insert charity name here) _____

_____ % to (insert charity name here) _____

7. DONOR INTENT

Please provide information to help us understand the charitable intent for your DAF. This information will guide us if YouthBridge is making grants from your DAF under Section 6 of this Agreement. You may also include guidance on Successor Gift Advisors' authority to name their own successor.

8. DONOR RECOGNITION

Disclosure of DAF Name on Grants

**All grants from the DAF will be anonymous. (Recipients of grants will not know the grant came from your DAF.)
The DAF name will be disclosed on all grants unless YouthBridge is notified to process a grant as anonymous.**

Publication of DAF Name

**YouthBridge may disclose the DAF's name in its publications and online.
YouthBridge may NOT disclose the DAF's name in its publications or online.**

9. YOUTHBRIDGE SUPPORT

YouthBridge provides grants and educational programs designed to help non-profit organizations pursue sustainability, grow philanthropy and support children and youth. We invite you to partner with us with an annual grant from your DAF to YouthBridge by checking one of the following boxes:

I/We agree to make an annual grant of 2% of the DAF value to support the work of YouthBridge (pro-rated monthly).

I/We agree to make an annual grant of 1% of the DAF value to support the work of YouthBridge (pro-rated monthly).

At this time, I/We do not choose to support the work of YouthBridge with a grant from the DAF.

10. COMMUNITY SUPPORT

I/We would like to hear more about local community needs around children and youth.

11. REFERRAL INFORMATION

If someone guided you in the decision to establish this DAF, please fill out the following section.

Name			Organization Name
Street Address			Email Address
City	State	Zip Code	Phone

If you did not receive a personal referral, please share how you heard about us and why you chose YouthBridge:

12. TERMS AND REQUIRED SIGNATURES

Variance Power

YouthBridge honors a donor's charitable intent through a DAF. In rare circumstances, YouthBridge may determine that the donor's charitable purposes have become unnecessary, obsolete, incapable of fulfillment, impractical or inconsistent with the community's charitable needs. In that case and in accordance with applicable regulations, YouthBridge may exercise its variance power to change the charitable purpose of the DAF. In doing so, YouthBridge will strive to make distributions that are consistent with the donor's charitable interests.

The undersigned hereby agrees to the terms of the Administrative Fee Schedule and attached Donor-Advised Fund Policies. The undersigned further understands that YouthBridge policies, guidelines and fees may be modified at any time at the sole discretion of YouthBridge Community Foundation.

Donor Signature	Date
Printed Name	
Donor Signature	Date
Printed Name	
Accepted by Barbara Carswell, CEO YouthBridge Community Foundation	Date

13. SCOPE OF SERVICES AND ADMINISTRATIVE FEES

YouthBridge provides a variety of services which can be customized to fit your needs. Standard Services are appropriate for Fundholders that are self-directed and seeking limited advice or guidance. Customized Philanthropic Services apply to Funds requiring more guidance, consulting or assistance with grant management.

The administrative fee structure illustrates the annual cost for a Fund. These fees are assessed to the Fund monthly. For newly established Funds, the annual fee is prorated over the remainder of the year. Fees on pass through contributions will be calculated at the same rate but will be charged at the time the Donor makes a contribution to the Fund. Administrative fees are used exclusively to support our grants and programs in the community.

Please select one:

OPTION ONE

OPTION TWO

STANDARD FEE SCHEDULE	
Annual up to \$10 million	Administrative Fee
First \$2 million	0.50% or \$250 <i>(whichever is greater)</i>
Next \$3 million	0.35%
Next \$5 million	0.25%
On the balance over \$10 million	0.15%

CUSTOMIZED PHILANTHROPIC SERVICES	
Annual up to \$10 million	Administrative Fee
First \$500,000	1% or \$500 <i>(whichever is greater)</i>
Next \$500,000	0.60%
Next \$9 million	0.30%
On the balance over \$10 million	0.15%

Funds will be charged for direct expenses incurred by YouthBridge on behalf of a specific Fund, such as commissions for the sale of contributed stock or legal fees.

Investment Expenses: When invested in pooled investment funds available through YouthBridge, each fund bears its proportionate share of any investment related expense charged to the pooled investment fund(s). When Fund assets are invested through a designated third-party investment advisor, all investment expenses are charged directly to the Fund.

14. DONOR-ADVISED FUND POLICIES

Contributions to Donor-Advised Funds

Contributions to DAFs are gifts to a public charity and eligible for the maximum tax deduction allowed by law. YouthBridge accepts gifts of cash and complex gifts including publicly traded securities, private business interests (closely held stock, limited liability company interests, limited partnership interests), real estate and other complex assets. Contributions are subject to the review and approval by YouthBridge prior to acceptance and are irrevocable once accepted. YouthBridge does not provide legal, tax or financial advice, so YouthBridge encourages donors to consult with their own professional advisors prior to making a contribution. All contributions are subject to YouthBridge's Gift Acceptance Policy which can be obtained by contacting **314-985-6778** or email **info@youthbridge.org**.

Contributions of Non-Cash Assets

The general policy of YouthBridge is to sell all contributed property as soon as practical after receipt to minimize market risk. For non-publicly traded securities or other assets for which no readily liquid market exists, YouthBridge will exercise discretion as to the timing and price of sales. Any costs incurred by YouthBridge necessary for the disposition of securities and other assets and for the management of such assets prior to disposition will be an expense of the DAF. Should sufficient liquidity not be available in the DAF to cover any expenses, taxes or liabilities due to DAF's ownership of a non-cash asset, the donor of such asset(s) agrees to contribute additional liquid assets to the DAF as necessary to fully and timely cover such obligations.

For how to contribute to your DAF, visit **www.youthbridge.org/contributing-to-your-fund**.

Grants from Donor-Advised Funds

Through a DAF, Gift Advisors can enjoy supporting any 501(c)(3) public charity in the United States, including governmental, educational and religious institutions. Gift Advisors may suggest grants directly to non-U.S. based organizations for an additional fee that covers the additional due diligence required of international grants. The IRS does not allow YouthBridge to make distributions to private non-operating foundations, to individuals or to pay fundraising expenses. Rest assured that YouthBridge will exercise due diligence to make sure grants from a DAF are given to organizations that have met IRS requirements.

Distributions from the DAF may not be made to pay dues for membership in an organization, purchase admission to charitable events, discharge or satisfy a legally enforceable obligation or pledge, or to support political or legislative activities.

The Gift Advisor(s) may at any time recommend that the DAF be terminated, and any remaining DAF assets be granted to one or more public charities.

If the balance of the DAF at the time of succession is below \$10,000, then the remainder will be distributed to YouthBridge to support its grants in the community serving children and youth.

Because contributions to a DAF are eligible for a charitable tax deduction, grants subsequently made from the DAF are not tax deductible.

Donor-Advised Fund Activity and Donor-Advised Fund Statements

YouthBridge is responsible for ensuring DAFs are used for charitable grantmaking and do not confer any private benefit on the donor or any other person. YouthBridge monitors the use of DAFs to ensure their activity leads to charitable distributions. Gift Advisors can suggest grants as often as they like, however, YouthBridge has a \$100 minimum amount for grants. YouthBridge periodically checks in on DAFs that are not being used to ensure YouthBridge understands Gift Advisors' plans for their DAFs. If a DAF is dormant for three years, YouthBridge will make a good faith effort to contact the Gift Advisor(s) and encourage them to make a grant from their DAF. If, after three attempts, YouthBridge is unable to establish contact with the Gift Advisor(s) or Successor Gift Advisor(s), YouthBridge will use the DAF balance at its own discretion. YouthBridge highly encourages a distribution of at least 5% of the DAF balance annually. DAF statements showing gift, grant, and investment activity for a DAF are available through the online Fund Advisor portal.

Role of Donor-Advised Fund Gift Advisors

At any time during a donor's lifetime, the donor may designate one or more adult individuals to be Gift Advisors, as well as Successor Gift Advisors to serve upon the Gift Advisor's (or the surviving Gift Advisor if two or more have been named) death, resignation, or incapacity. Each Gift Advisor may individually or jointly make recommendations for grants, investments, and other DAF related matters. Successor Gift Advisors may make recommendations concerning grants and investments for DAFs and must act by majority unless otherwise noted in the DAF agreement above. Unless the donor has specified otherwise, each Successor Gift Advisor may recommend individuals from succeeding generations to act in their place. YouthBridge is happy to work with generations of Gift Advisors. It is the responsibility of the Successor Gift Advisor(s), if any, to notify YouthBridge when they become Gift Advisors to the DAF. A new DAF agreement will be required for the transfer to take place.

Managing the Investments of a Donor-Advised Fund

A Gift Advisor may recommend that a DAF be invested in YouthBridge's investment pools or with a financial advisor. Financial advisors may manage the investments of a DAF in a separate account as long as the Fund balance is a minimum \$100,000 and the financial advisor is not (i) the donor, (ii) a Gift Advisor or Successor Gift Advisor, (iii) any family member of a donor/Gift Advisor/ Successor Gift Advisor (defined as that person's spouse, ancestors, children, grandchildren, great-grandchildren, brothers, sisters and the spouses of children, grandchildren, great-grandchildren, brothers and sisters) or (iv) any entity where more than 35% of the entity is owned/controlled by any of these persons.

For additional details regarding investment mixes and pools, contact info@youthbridge.org.

Confidentiality and Privacy Policy

YouthBridge holds all information concerning our donors and their DAFs in strict confidence. YouthBridge will only release information about a donor if the donor has given permission, or if a government agency or court has the legal authority to request the information.

Bequests and Beneficiary Designations

YouthBridge can carry out donors' charitable goals beyond their lifetimes. To name a DAF at YouthBridge as a beneficiary of a will, trust, life insurance policy or retirement plan account, the following language may be helpful in completing estate planning documents or beneficiary designation forms: After describing what the donor wants to leave to their DAF (i.e., a percentage of the estate/trust/account or a specific dollar amount), please note that it will pass "to YouthBridge Community Foundation (EIN 43-6064111) for the following component fund: [name of the DAF]."

Fundraising

Any individual or nonprofit group desiring to hold fundraising events for a component fund of YouthBridge must review and abide by the Donor Initiated Fundraising Policy. Any advertising, promotional or other materials must also be consistent with the policy guidelines.

For the Donor Initiated Fundraising Policy and any additional information on fundraising for the DAF, please contact us at **314-985-6778** or email info@youthbridge.org.

Divorce/Separation of Current Gift Advisors

In the event spouses serve as the only Gift Advisors to a DAF and a legal action for divorce, separation or annulment is pending between the spouses, YouthBridge may suspend processing any grant recommendations for such DAF unless the spouses have jointly agreed in writing to an alternative procedure to provide for the future administration of such DAF.

If the spouses cannot jointly agree and no legal order has been entered which would otherwise resolve the issue, YouthBridge may, in its sole discretion, bifurcate the DAF into equal shares and designate one spouse to serve as the Gift Advisor to one of the successor DAFs and designate the other spouse to serve as the Gift Advisor to the other successor DAF created as a result of bifurcation. YouthBridge will not take such action until at least six months have transpired since the date upon which the action for divorce, separation or annulment was filed with the court of record.